All books and supplies are outlined on the Tungsten Authorization. Your textbooks and general supplies are unlocked for purchase after your term certification with the VA is completed with MFEC. Once completed, your Tartan ID will be unlocked to purchase required textbooks and general supplies. Please take your Tartan ID card to the Bookstore to get your supplies.

<table>
<thead>
<tr>
<th>REQUIRED TEXTBOOKS</th>
<th>GENERAL SUPPLIES</th>
<th>ONE-TIME PURCHASE</th>
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</table>
| All required course materials that are listed in the course syllabus for each class. | Pens (not to exceed $2 ea), pencils, folders, notebooks, highlighters, post-its, eraser, report covers, bluebooks, ream(s) of paper | • Dictionary  
• Thesaurus  
• Calculator  
*Items must be requested with Veteran Services in advance* |

**WRITTEN PRE-APPROVAL BY COUNSELOR**

_Items must be requested with MFEC in advance_

- Cameras & Film/Memory Cards  
- Book Bags or Backpacks  
- Printer ink, Color & Black  
- External Hard drives  
- Flash Drives  
- Batteries  
- Portfolio  
- Computer/Printer Surge Protector  
- Package of CD's  
- Digital Recorder  
- Other electronic devices  
- Software programs

**PURCHASING REQUIRED BOOKS**

- Go to sinclair ecampus.com  
- Click on Shop by Schedule  
- Login to my.sinclair.edu, when prompted  
  - Using this method allows the school to invoice the VA and not charge you  
  - Call Bursar at (937) 512-2606 for assistance

**PURCHASING SUPPLIES**

- Take your Sinclair Tartan ID to the Bookstore located in Building 7, First Floor.  
- Gather books and supplies to purchase  
- Check Out:  
  - Inform Cashier that you are using CH 31 (Vocational Rehabilitation) VA benefits  
  - Set aside any items that were not approved, if you already received pre-approval  
  - Call Bursar at (937) 512-2606