Dear Prospective OTA Student:

This packet contains the following information for your review:

- Program Requirements Checklist
- OTA Process for Entry into OTA Cohort and Limited Enrollment Courses
- Accelerated Admissions Information and Entry into Cohort and Limited Enrollment Courses
- OTA Curriculum

The Occupational Therapy Assistant Program at Sinclair Community College is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. AOTA’s phone number is 301-652-AOTA.

The program received a 7-year reaccreditation in 2013. It is scheduled to be reaccredited in 2020/2021.
PROGRAM REQUIREMENTS / CHECKLIST

— See HS Applicant Information packet available online at: Health Sciences Applicant Information Packet

— If you are currently enrolled and want to add or change your program of study to OTA, contact Academic Advising to have OTA added to your official record as a program of study.

— Students requesting credit for previous coursework must submit an official transcript from the educational institution to the Office of Student Records.

— Complete prerequisite requirements for cohort eligibility. See curriculum sheet. Student will be placed on the eligibility/wait list after completion of prerequisites with priority given to that date.

— BIO 1141 Principals of Anatomy and Physiology with a grade of C or better within the last five (5) years.
— ALH 1101 Allied Health with a grade of C or better.
— OTA 1111 Introduction to OTA with a grade of C or better within the last five (5) years.
— ENG 1101 English Composition 1 with a grade of C or better
— Complete TEAS requirement (Test of Essential Academic Skills) – minimum scores required.
  • Minimum overall score of 50
  • Minimum Science score of 50
  • Minimum English score of 50
  • Minimum Reading score of 50

— Maintain a minimum of 2.5 Sinclair cumulative GPA.
OTA Process for Entry into OTA Cohort and Limited Enrollment Courses

Thank you for your interest in the Occupational Therapy Assistant Program (OTA). The following is the process for entry into OTA cohorts and limited enrollment courses.

A maximum of thirty (30) students per year may begin the Occupational Therapy Assistant Program’s limited enrollment courses. The following selection procedure will be used:

1. Students who have successfully completed the prerequisites for cohort eligibility (i.e., qualify to begin the limited enrollment courses) will be placed on the eligibility waiting list. Please contact OTA office for information regarding current waitlist time.
2. The eligibility date will be determined by the date the student completed the prerequisites for limited enrollment courses.
3. For regular admissions, admission is on a first-come, first-served basis. Students that complete their prerequisites on the same date will be ranked according to GPA. This does not apply to Accelerated Admissions (AAAA) students. Accelerated Admissions (AAAA) and regular admission from the waitlist are separate and have separate requirements.
4. Transcripts of students on the eligibility waiting list will be reviewed for regular selection at the end of Fall Semester. Fifteen (15) students will be chosen and notified in May for the upcoming fall.
5. Transcripts will be reviewed for Accelerated Admissions for Academic Achievement (AAAA) at the end of Spring Semester. Fifteen (15) applicants will be selected based on the AAAA and notified in May for the upcoming fall.
6. A student is not eligible for enrollment to the Occupational Therapy Assistant Program if the student has demonstrated unethical behavior that violates the Occupational Therapy Code of Ethics aota code of ethics 2018
7. There are currently more eligible students than there are positions in the cohort on an annual basis. Students can expect a delay starting the limited enrollment courses after eligibility has been achieved.
8. Eligibility requirements for entry to limited enrollment courses periodically change. It is the responsibility of the student to maintain contact with the OTA office or website OTA Website to remain current on the requirements.
9. If a student accepts a position into the OTA cohort and limited enrollment courses additional paperwork is required. The student is required to submit the following documentation: personal health history, immunizations, CPR and criminal background check. Information on the enrollment process will be provide to the student.
Accelerated Admission for Academic Achievement (AAAA) as Entry into OTA Cohort and Limited Enrollment Courses

1. Criteria:
   - Must have a minimum GPA of 3.0
     - ALH 1101 Introduction to Health Care Delivery
     - BIO 1141 Principles of Anatomy & Physiology (within 5 years)
     - OTA 1111 Introduction to OTA (within 5 years)
     - ENG 1101 English Composition 1
   - Complete the TEAS (Test of Essential Academic Skills) requirement
     - Minimum overall score of 55
     - Minimum Science score of 50
     - Minimum English score of 50
     - Minimum Reading score of 50
     - Student may attempt TEAS as many times as needed to obtain minimum score

2. After each spring semester all students on the OTA eligibility list (completed all prerequisites) are audited and will be sorted by the total points achieved. Those students with the most points will be offered a position in May for the cohort starting in the upcoming fall term. Audit is based on student’s Sinclair Community College transcript as of the end of each spring semester. It is important to check your Sinclair Community College transcript to make sure it is accurate.

3. It is the student’s responsibility to provide documentation for Section IV: Knowledge of the Healthcare System on company letterhead signed by the professional the student reports to or from the company email with contact information. The documentation is due by March 31st of each year. This is not a letter of recommendation. It just needs to be a statement of fact.

4. No carryover of student Admission Assessment points from the previous year will be used except for Section IV.

5. Students offered a position in an OTA cohort and limited enrollment courses must respond to the selection e-mail by the deadline indicated to assure a cohort start date.
   a) Please keep contact information up-to-date through Registration and Student Records Office. If the student is contacted via mail, e-mail or phone listed in the college database, and it is incorrect, no further attempt will be made to contact the student.

6. Please refer to separate Accelerated Admissions for Academic Achievement packet for detailed information or OTA Program Specific Information

Please access this page for current accurate information pertaining to the OTA program. [https://www.sinclair.edu/academics/divisions/hs/reh/ota-program-specific-information/](https://www.sinclair.edu/academics/divisions/hs/reh/ota-program-specific-information/). Please discuss financial aid availability with a financial aid counselor while waiting for entry into the OTA cohort and limited enrollment courses.
Highlighted courses/1st Semester are prerequisites to be placed on the Eligibility (waiting) List. These 4 courses must be successfully completed (minimum final grade of C) in addition to completion of the TEAS (minimum score of 50 overall & in each category except for Math) & maintaining a 2.5 GPA to be placed on the Eligibility (waiting) List.