

15
MONTHS**TO YOUR
FUTURE****MEDICAL ASSISTANT TECHNOLOGY**
ASSOCIATE OF APPLIED SCIENCE**SINCLAIR**
COLLEGE

Medical assistants are multi-skilled professionals who assist physicians with the administrative and clinical aspects of patient care. Graduate with this degree are eligible to take the National Certification Examination to become a Certified Medical Assistant (CMA). Currently Medical Assistant Technology is one of the fastest growing occupations in the United States. Options for individuals seeking medical services and treatment: urgent care, surgicare and ambulatory care centers, as well as health maintenance organizations (HMO's), multi-physician group practices and medical specialty clinics have opened new career opportunities.

60 CREDIT HOURS**SEMESTER 1**

| | | |
|-----------|------------------------------|-----------------|
| *MAS 1101 | Intro to Medical Assisting | 3 |
| ALH 1101 | Intro to Healthcare Delivery | 2 |
| BIO 1121 | Human Anatomy & Physiology | 3 |
| ENG 1101 | English Comp I | 3 |
| MAT 1130 | Allied Health Math | 3 |
| SCC 1101 | First Year Experience | 1 |
| | | TOTAL 15 |

SEMESTER 2

| | | |
|-----------|------------------------------------|-----------------|
| MAS 1102 | Clinical Medical Assisting I | 3 |
| *MAS 1110 | Administrative Medical Assisting I | 2 |
| ALH 1140 | Fundamentals of Disease Processes | 3 |
| ALH 2201 | Survey of Drug Therapy | 2 |
| BIO 1222 | Human Anatomy & Physiology II | 3 |
| HIM 1101 | Medical Terminology | 2 |
| | | TOTAL 15 |

SEMESTER 3

| | | |
|----------|-------------------------------|-----------------|
| MAS 1103 | Clinical Medical Assisting II | 4 |
| MAS 2220 | MAS Practicum I | 3 |
| COM 2206 | Interpersonal Communication | 3 |
| HIM 1201 | Intro Medical Office Coding | 4 |
| | | TOTAL 14 |

SEMESTER 4

| | | |
|---------------------|--------------------------------|-----------------|
| MAS 2201 | Clinical Medical Assisting III | 4 |
| MAS 2202 | MAS Capstone | 1 |
| *MAS 2210 | Medical Billing Specialist | 2 |
| MAS 2221 | MAS Practicum II | 3 |
| MAS ELECTIVE | MAS Portfolio Elective | 3 |
| PSY 1100 | General Psychology | 3 |
| *Online MAS courses | | TOTAL 16 |

The suggested sequence presented here is designed for full-time students. Those who have not completed prerequisites, required DEV courses, or enroll part-time, will require additional semesters.

DEBORAH ATKINSON, INSTRUCTOR | (937) 512-3285 | DEBORAH.ATKINSON@SINCLAIR.EDU