



## Commencement Ceremony | Faculty and Professional Staff Instructions

**WHEN:** Friday, June 10, 2011 at 6:45 p.m. Please arrive by 6:00 p.m.

**WHERE:** University of Dayton Arena  
1801 Edwin C. Moses Blvd., Dayton, OH 45408  
For Traffic and Construction Updates: <http://www.buckeyetraffic.org>

Faculty and professional staff parking is available in Lot B. Enter Arena through South entrance (near box office).

### Cap and Gown Distributions

If you ordered your Commencement regalia, please pick it up from the Bookstore, located on the first floor of Building 7, during the following times:

Monday, June 6 through Thursday, June 9: 8:30 a.m. through 7:00pm  
Friday, June 10: 8:30 a.m. through 10:00am

### Commencement Arrival and Line Up

Please be sure to **arrive at the University of Dayton Arena by 6:00 p.m.** on Friday, June 10, 2011.

Park in Area B to the South of the Arena and enter through the doors marked "Donoher Center". Due to an area construction, the traffic is expected to be heavy. We suggest you carpool and arrive as early as possible. The Processional will begin promptly at 6:45 p.m. and the Ceremony will begin immediately thereafter.

**Report to the Lobby at the Donoher Center entrance.** Please line up in pairs for the Processional. (Tassels are worn on the left side of the cap)

### The Ceremony

The Processional will be led by Karl Hess, Faculty Senate President, and Lori Zakel, Chair of Chairs. The faculty and professional staff will be seated in Sections 108 and 109. **The rows will be filled from the top down, so the first participants marching in should go to the top rows to be seated.**

Men should remove their caps during the Invocation and the singing of *America the Beautiful*. Caps should again be removed during the Benediction and not be replaced until after the American flag is removed from the stage.

Marshals Karl Hess and Lori Zakel will lead the stage party Recessional. Faculty and professional staff will exit through doors behind sections 108 and 109, dropping rented regalia into the boxes provided.

For questions or if you need special accommodations, please contact Jenni Brannan in the office of Registration and Student Records at (937) 512-2857 or [jennifer.brannan@sinclair.edu](mailto:jennifer.brannan@sinclair.edu).