

Questions to Consider

Common Interview questions

Interviews are always stressful—even for job seekers who have gone on countless interviews. The best way to reduce the stress is to be prepared. Take the time to review the “standard” interview questions you will most likely be asked. Also take time to research the company so you’ll be ready with knowledgeable answers.

Some Typical Interview Questions

1. Tell me about yourself.
2. What do you know about our company?
3. Why are you interested in this position?
4. What makes you a qualified candidate?
5. What are your strengths?
6. What are your weaknesses?
7. What are some of your biggest accomplishments?
8. Do you prefer to work individually or as part of a team?
9. How do you handle stress and pressure?
10. What are your 5 and 10 year goals?
11. What can you contribute to the company?
12. Why are you the best person for the job?
13. Why did you leave your last job?
14. What motivates you?
15. What would your co-workers say about you?
16. What do you expect from this job?
17. How much travelling would you be willing to do?
18. What were your biggest responsibilities in your last job?
19. What have you learned from your past jobs?
20. What did you like most and least from your past jobs?



Sample Questions for an Employer

Sample Questions for the Candidate to ask the Interviewer

When you interview for a position, you should always have a list of questions to ask the interviewers. This shows genuine interest in the position and it helps you know if this position will be the right fit for you. Here are some sample questions. It is always good to create questions that are specific for the job and company.

- Why is this job open?
- How large is the department, and who would I report to? Will I have a chance to speak with him or her personally before making a commitment?
- What are your immediate goals for the person in this job?
- What are your longer term objectives?
- How long do people usually stay in this job?
- How closely supervised would I be?
- What equipment would I use?
- What are the most difficult or frustrating parts of the job? How can they best be handled?
- How are people promoted out of this job? Where do they go?
- What changes do you foresee in the department and the company?
- What’s the most important skill needed to do this job?
- What do you value most in an employee?
- How do you handle employee problems?
- Could you tell me about your initial and future training program?
- How much authority will I have over decisions?
- Is there a job description?
- Does the organization provide educational benefits?
- Please tell me more about your own experience with the company?