

Sinclair Community College
444 West Third Street
Dayton, Ohio 45402

Applicant Information Packet

OCCUPATIONAL THERAPY ASSISTANT

Building 1, room 1030
(937) 512-5177
(800) 315-3000

Dear Prospective OTA Student:

This packet contains the following information for your review:

1. Application process checklist
2. Letter of Information
3. Waiting List Protocol
4. Accelerated Admissions Information
5. Occupational Therapy Assistant Program Curriculum

Please contact the OTA department for specific information regarding program enrollment dates or possible waiting lists.

ADMISSION REQUIREMENTS / CHECK LIST



- Step 1 _____ Apply to Sinclair Community College. This must be done before applying to the OTA program. Paper applications are available in the Admissions office, building 10, 1st floor or via the web at <http://www.sinclair.edu/admissions/Application/>.
- Step 2 _____ Apply to the OTA program by completing a Life & Health Sciences application, which can be found at: <http://www.sinclair.edu/academics/lhs/index.cfm>.
- Step 3 _____ If you have transferable college credit, request your “official” transcripts from previous college(s) to be sent directly to Sinclair Community College, Registration & Student Records, 444 West Third Street, Dayton OH 45402-1460.
- Step 4 _____ If you do not have transferable college credit in English Composition and/or mathematics, take the Sinclair Community College’s Accuplacer Placement Test in reading, writing and mathematics. More information on this test can be found at <http://www.sinclair.edu/stservices/enrl/testing/accfag/index.cfm> or by calling 937-512-3000 or 800-315-3000.
- Step 5 _____ Complete an academic advising consultation with a Life & Health Sciences Academic Advisor located in room 11-346. Walk-in sessions are available daily. More information is available by calling (937) 512-3700 or (800) 512-3700 or on their website at: <http://www.sinclair.edu/services/advising/>.
- Step 6 _____ Complete developmental courses, if any, resulting from Placement Test Scores.
- Step 7 _____ Complete program prerequisites:
- _____ Complete BIO 107 Human Biology with a grade of C or better within the last five (5) years.
 - _____ Complete Allied Health 104 with a grade of C or better within the last five (5) years.
 - _____ Complete OTA 101 Introduction to OTA with a grade of C or better within the last five (5) years.
- Step 8 _____ Maintain a minimum of 2.0 cumulative GPA.



Sinclair Community College
Occupational Therapy Assistant Department
444 West Third Street, Dayton, Ohio 45402
(937) 512-5177

Dear Occupational Therapy Assistant Applicant:

Thank you for your interest in applying for admission to Sinclair Community College and the Occupational Therapy Assistant Program (OTA). The purpose of this letter is to explain the method of selecting students for the program.

A maximum of thirty students per year may be accepted into the Occupational Therapy Assistant program. The following selection procedure will be used:

1. Applications are reviewed at the end of each quarter.
2. Acceptance is on a "rolling admission" basis. Applicants who have successfully completed the pre-admission requirements will be accepted on a quarterly basis.
3. In the case of limited positions in the program, applicants will be ranked according to the number of non-OTA courses in the curriculum they have successfully completed.
4. If more than one applicant has the same number of completed courses, those applicants will be ranked according to GPA.
5. A student is not eligible for admission to the Occupational Therapy Assistant Program if the student has demonstrated unethical behavior which violates the Occupational Therapy Code of Ethics.
6. There is currently a waiting list for admission into the program. See Waiting List Protocol.
7. Applications are removed from the database after five years of inactivity.
8. Admission requirements periodically change. It is the responsibility of the student to maintain contact with the OTA office to remain current on admission requirements.
9. Sinclair Community College recognizes the unique characteristics and attributes of individuals aspiring to careers in the health professions. Consequently, the college's Equal Opportunity guidelines apply to admissions to special programs. The college strives to assure an appropriate representation of students within the health-related programs, which is consistent with the philosophy and mission of this institution as well as the community.

WAITING LIST PROTOCOL

1. Beginning Fall Quarter, applications will be reviewed for the following academic year.
2. Applicants will be accepted in order of the academic quarter in which they completed the pre-admission requirements.
3. In the case of limited positions in the program, applicants will be ranked according to the number of non-OTA courses in the curriculum they have successfully completed.
4. If more than one applicant has the same number of completed courses, those applicants will be ranked according to GPA.
5. Acceptance letters will state the academic year in which the applicant is anticipated to begin the program.
6. Twenty two applicants and alternates will be from the regular list will be accepted for each academic year.
7. If a position as an alternate is offered, the applicant has the option to accept the position as alternate or accept a position for the following academic year.
8. If a student accepts a position as an alternate they are strongly advised to complete all of the requirements for admission into the program including personal health history, immunizations, active CPR and criminal record check.
9. If a position opens in the class, the first alternate on the list that has all of the paperwork completed will be given the position.
10. Students will not be given a “number” or “position” on the waiting list because the list is fluid.
11. Eight students will be accepted under the Accelerated Admissions for Academic Achievement process at the end of Spring Quarter every year.

Accelerated Admission for Academic Achievement (AAAA).

The division of Life and Health Sciences has established a pilot admission model for some of their programs called ***Accelerated Admission for Academic Achievement (AAAA)***. This new model was established to reward students for excellence in academic achievement. Participating programs will be permitted to accept a percentage of students into each class based on department-established criteria.

This new model for admission is in addition to the open enrollment admission Sinclair Community College has for its programs, and will not prevent students who meet the established program prerequisites from being accepted on a space-available basis.

The Occupational Therapy Assistant program started incorporating the Accelerated Admission model into their admission process for the class beginning in Fall 2008. For students to be eligible for Accelerated Admission they must meet the following criteria:

1. A minimum GPA of 3.0.
2. Each course in the OTA curriculum which has been completed must have been passed at the first attempt.

All students who have met the prerequisites for admission and have a 3.0 GPA will be reviewed after Spring Quarter each year. Students will be ranked according to the number of courses within the OTA curriculum that they have completed.

Our hope is that this new admission model will encourage students to be highly successful in their prerequisite courses and reward them with the possibility of entering the program earlier.

If you have any questions, please contact the Occupational Therapy Assistant office by telephone at 937/512-5177 or by e-mail at kay.ashworth@sinclair.edu.

OTA Curriculum

COURSE NO	COURSE TITLE	CREDIT HOURS	LECTURE HOURS	LAB HOURS	CLINICAL HOURS
PREREQUISITE TO THE PROGRAM					
ALH 104	Health Informatics	2	1	2	0
BIO 107	Human Biology	5	4	2	0
OTA 101	Introduction to OTA	3	2	2	0
	TOTAL	10			
FIRST QUARTER					
ALH 103	Introduction to Health Care Delivery	3	3	0	0
HIM 121	Basic Medical Terminology	3	3	0	0
SCC 101	Student Success Experience	2	2	0	0
OTA 131	Therapeutic Self	9	5	6	3
	TOTAL	17	13	6	3
SECOND QUARTER					
ALH 142	Fundamentals of Disease Processes	4	3	2	0
ENG 111	English Composition I	3	3	0	0
OTA 104	Functional Muscles I	1	0	2	0
OTA 132	The Nature of Being Human	9	5	6	5
	TOTAL	17	11	10	5
THIRD QUARTER					
BIS 160	Introduction to Word, PowerPoint & Excel	3	3	0	0
PSY 121	General Psychology I	3	3	0	0
OTA 105	Functional Nervous System	1	0	2	0
OTA 133	The Dysfunctional Human	9	6	6	7
	TOTAL	16	12	8	7
FOURTH QUARTER					
COM 206	Interpersonal Communications	3	3	0	0
ENG 112	English Composition II	3	3	0	0
SOC 111	General Sociology I	3	3	0	0
	TOTAL	9	9	0	0
FIFTH QUARTER					
PSY 122	General Psychology II	3	3	0	0
SOC 215	American Ethnic and Racial Groups	4	4	0	0
OTA 231	Treatment Issues I	9	5	6	11
	TOTAL	16	12	6	11
SIXTH QUARTER					
	Humanities Electives	3	3	0	0
MAT 106	Allied Health Math	4	4	0	0
OTA 232	Treatment Issues II	9	5	6	8
	TOTAL	16	12	6	8
SEVENTH QUARTER					
OTA 220	Clinical Affiliation I	3	0	0	40
OTA 233	Clinical Issues I	1	1	0	0
	TOTAL	4			
EIGHTH QUARTER					
OTA 221	Clinical Affiliation II	3	0	0	40
OTA 234	Clinical Issues II	1	1	0	0
	TOTAL	4			
	PROGRAM TOTAL	109			

