



Sinclair
Community
College

Business/LAS
Intern and Co-op Programs
Job Opportunity Posting

Company: _____ Today's Date: _____

Address: _____

City-State-Zip _____ Website: www. _____

Contact Name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Position Title: _____ Number of openings: _____

Academic Majors Considered: _____

Hours per Week: _____ Start Date: _____ Hourly Pay Rate: \$ _____

How long is job available? 1 Qtr (3 months) 2 Qtrs (6 months)
 indefinitely -or- Ending Date: _____

Description of Duties & Responsibilities: _____

Minimum skills, abilities & qualifications required: _____

What will students be able to learn? How will student benefit? _____

Please email to co-op@Sinclair.com or fax to: (937) 512-2437
Job will be posted to approved Intern/Co-op applicants. Resumes will be forwarded *if available*.