

Greater Dayton Paralegal Association, Inc. board Announces Appointments

The GDPA Board of Directors is pleased to announce the following one-year appointments: Paula R. Ditto, Statewide Primary Representative; Megan Jones, Statewide Secondary Representative; Catherine M. Barnes, Newsletter Editor; Susan K. Witherspoon, Historian; Alicia R. Moritz, Job Bank Committee Chair; Megan Jones, Mentor Committee Chair; and, Lois W. Hollon, Internet Administrator and Public Relations Committee Chair.

As Statewide Primary and Secondary Representatives, Ms. Ditto & Ms. Jones will serve as liaisons between GDPA and the paralegal associations in Ohio and act as spokespersons for GDPA at all statewide meetings and functions. There are five paralegal/legal assistant associations in Ohio that meet twice a year to discuss issues affecting Ohio paralegals and association management techniques. Additionally, the associations participate in joint projects such as the Statewide Forum (held every other year), presenting educational seminars and conducting surveys.

Ms. Barnes will be in charge of publishing the bi-monthly GDPA newsletter containing announcements, upcoming events, articles, and other items of interest to members.

Ms. Witherspoon, who has served as GDPA's Historian for several years, will maintain and keep all GDPA records that are not in current use, including files, tapes, photographs, newsletters, notes, memos, articles, newspaper clippings, correspondence, minute books, and surveys.

As Job Bank Committee Chair, Ms. Moritz will obtain and distribute information regarding job openings from area employers and network with other paralegal/legal assistant associations in Ohio. All job bank listings are posted free of charge.

Ms. Jones, will be responsible for coordinating the pairing of experienced paralegals with students and paralegals just entering the paralegal profession. In addition, Ms. Jones will be speaking to paralegal students enrolled in area paralegal programs.

As Internet Administrator, Mrs. Hollon will serve as a liaison between GDPA and the internet host provider to promote GDPA and the paralegal profession, by designing and maintaining the GDPA website and providing valuable resource information to GDPA members. In her position as Public Relations Committee Chair, Mrs. Hollon will inform GDPA members, various Bar associations, attorneys, law firm administrators, local schools offering paralegal programs, and the general public of GDPA's activities and the paralegal profession.

For more information about GDPA, visit its website at www.gdpa.org.

Submitted by Lois W. Hollon, Public Relations Chair