



Microsoft Office 2010 Student Select Discount Now Available to Sinclair Students in the Sinclair Bookstore

Sinclair students can now purchase the Microsoft Office 2010 Professional Software suite at a **discounted price of \$79.99 + tax**. This discount is available through Sinclair's agreement to take part in Microsoft's Student Select License Agreement.

Students must print out and complete the Academic Select Student License Agreement form and bring it to a Bookstore register to purchase the software. The form is available at the following link: <http://bookstore.sinclair.edu/>. It is also available in the store.

A Tartan Card and a current Fee Bill are also required to purchase the software for students.

Microsoft requires that students sign this form when purchasing the software CDs. Microsoft also requires Sinclair Community College to use information from this form to maintain information about the software distributed to its licensed users. Microsoft requires this information in the event that the company would need to perform a software audit of their agreement. This information is maintained by Bookstore staff, and **the information will remain confidential.**

Faculty, staff, and students can also purchase the Select software through mail order by following these procedures:

1. Go to the Sinclair Bookstore web site: <http://bookstore.sinclair.edu>
2. Click on the **Save On Microsoft Office!** Link
3. At the bottom of the new page that opens, click on the **Academic Select License Agreement** link
4. The form is a Word document that you will need to open
5. Print out the form
6. Complete and sign it
7. Fax the completed and signed form to the Bookstore at 937-512-4104
8. Then call the Sinclair Bookstore Web Department at 937-512-4070
9. Give them your address, Sinclair Tartan Card ID#, phone number, and means of payment
10. The Software will be mailed to you at the address that you give to the Bookstore.

Additional information about Microsoft's Student Select Licensing program is found at: <http://www.microsoft.com/Education/studentselect.msp>.

Additional Microsoft software is available for purchase under other higher education academic discounts in the Sinclair Bookstore.

If you have any additional questions about the Student Select License Agreement with Microsoft, please contact the Bookstore at 937-512-2506.