

**Assessment Committee  
Action Item Work Group Report  
June 13, 2002**

**Action Item #5:**           How do we know that teaching is effective and making a difference in student learning?  
**Team Leader:**           Jennifer Barr  
**Team Members:**       Pam Chambers, Kjirsten Goeller, Jane Myong

**Recommendations and Rationales (one of the recommendations should address whether the team should continue and why/why not):**

1.   Continue to survey Sinclair community to develop an understanding of what tools and processes are currently being used.
2.   Continue to assess extent of which existing tools and/or processes improve and expand.
3.   Request documentation on learning from those currently using tools and/or processes.
4.   Explore possible linkages in the relationship between the course syllabus and student evaluations process.  
      **Example:** Are there expectations that should be stated in the syllabus to give students a clear understanding of the role of the faculty member and the role of the student?

**Past activities associated with completion of action item:**

**Activity:** Surveyed Sinclair community via e-mail for tools and processes currently being used to assess teaching effectiveness and making a difference in student learning.

**Response:** Received fourteen responses back from those who are using tools or have processes in place.

**If team recommended continuing work, identify proposed future activities and areas of focus:**

1.   Continue to assess extent of which existing tools and/or processes improve and expand.
2.   Request documentation on student learning from those currently using tools and/or processes.
3.   Explore possible linkages in the relationship between the course syllabus and student evaluations process.  
      **Example:** Are there expectations that should be stated in the syllabus to give students a clear understanding of the role of the faculty member and the role of the student?

**Resources needed to complete work:**

Unsure.