

**QUARTERLY REPORT**

**Accomplishments to Date** (Summarize the performance measures in your area and the measured performance of your area since the previous quarterly meeting.)

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**Focus for the Next Three Months**

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**Challenges** (Notable challenges within your area of responsibility that you are currently working to resolve, and also any challenges affecting your area of responsibility that need attention, resources, or authority that is beyond your area...things that are affecting your performance or are otherwise worrying you AND are significantly beyond your control.)

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**Improving Access and Learning** (Any general or specific suggestions you might have on how the college can improve access to learning, or improve student performance.)

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