

Agenda
Sinclair Community College
Board of Trustees

May 13, 2008
3:30 p.m., Building 12, Room 131

I. ROLL CALL (VERBAL)

II. WELCOME TO SPECIAL GUESTS – KATHERINE HOLLINGSWORTH

Chair Katherine Hollingsworth will recognize special guests.

III. APPROVAL OF MINUTES (Enclosure #01)

IV. CHAIR'S RECOGNITION OF AWARDS AND NOTABLE ACCOMPLISHMENTS – KATHERINE HOLLINGSWORTH

A. OHIO MAGAZINE HONORS FIVE SINCLAIR FACULTY (ENCLOSURE #02)

Five members of Sinclair Community College's faculty were honored by *Ohio Magazine's* 2007 Excellence in Education program (**Enclosure #02**). Karen Fleming, Sarah Gross, Kevin Harris, Tom McElfresh, and Steve Wendel were acknowledged in the December issue of the magazine. This special recognition was given to 139 of Ohio's top college and university professors. All of the Sinclair honorees were previous National Institute of Staff and Organizational Development Teaching Excellence Award recipients.

B. RECOGNITION OF POST SECONDARY ENROLLMENT OPTIONS (PSEO) AND SINCLAIR STUDENT, JESSICA DAVIS

Jessica Davis will share her PSEO and Sinclair experience. Jessica will graduate from Arcanum High School this year. She has a 3.66 grade point average and has taken 30+ credit hours at Sinclair. She is deciding between a nursing or pre-med major. Jessica helped last year as a student ambassador with the Sinclair Rock Enrollment College Fair held at the Englewood Learning Center.

C. TARTAN PRIDE BASKETBALL TEAMS RECEIVE RECOGNITION FROM THE OHIO COMMUNITY COLLEGE ATHLETIC CONFERENCE (OCCAC)

The Tartan Pride Men's and Women's Basketball Teams received a number of awards from the Ohio Community College Athletic Conference (OCCAC) as listed below.

Tartan Pride Women's Team

- Final Overall Record: 22-4
- 2007-08 OCCAC Champions (First Conference Championship since 1994)
- Jeff Dillon Coach of the Year (His first)
- 1st Team All-OCCAC - Danielle Roe
- 2nd Team All-OCCAC - Liz Shank
- Honorable Mention All-OCCAC - Autumn Heflin

- All Tournament Team - Danielle Roe

Tartan Pride Men's Team

- Final Overall Record 24-6
- 2007-08 OCCAC Champions (First Conference Championship since 2001)
- Jeff Price Coach of the Year (His first)
- OCCAC Player of the Year - Mark Anderson
- OCCAC Newcomer of the Year - British Alexander
- 1st Team All-OCCAC - Mark Anderson
- 2nd Team All-OCCAC - British Alexander
- All Tournament Team - Mark Anderson and Jay Frantz

D. NORMA DYCUS RECEIVES THE NJCAA REGION XII REAL SPORT AWARD

Athletic Director Norma Dycus was recently recognized by the National Junior College Athletic Association with an award named in her honor. NJCAA Region XII renamed the region's Real Sport Award to the *Norma Dycus Real Sport Award*. The Real Sport Award was instituted in 1995 and is given biannually to athletes, coaches, administrators or schools for displaying acts of outstanding fair play.

E. NU PI, SINCLAIR'S AWARD WINNING CHAPTER OF PHI THETA KAPPA, RECEIVES NATIONAL, STATE, AND REGIONAL HONORS

Sinclair's Nu Pi Chapter, the International Honor Society of the Two-Year College, had another successful year receiving national, state, and regional level awards.

The following national level awards were received:

- Dr. Richard Jones, Professor of Chemistry, received the National 2008 Administrator Award of Distinction.
- The chapter landed on the Top 100 Chapter list out of 1600 chapters worldwide.

The following state level awards were received:

- Constantine Pantazonis and Christine McHone were named to the 2008 All-Ohio Academic Team. Both students were honored at the 12th annual All-Ohio Academic Team Luncheon at the Ohio Statehouse Atrium on April 30, 2008.

The following regional level awards were received:

- Five-Star status in the region's Chapter Development Program
- Catch a Rising Star Award for the it's Videos for Vets project
- Second runner-up in the Hallmark categories of Service and Scholarship
- Chapter Leader, Jamie Fries, received the Paragon Advisor Award for her outstanding leadership of the chapter.
- Chapter leader, Jeff Gerken, was elected to the Southwestern District Representative for the Ohio Region.

F. PHYLLIS WILLIAMS RECEIVES CHAIR ACADEMY'S 2008 INTERNATIONAL EXEMPLARY LEADER AWARD

Phyllis Williams, Chairperson of the Biology Department, received the Chair Academy's 2008 International Exemplary Leader Award. This award was given in recognition of Phyllis's ability to advance academic and administrative leadership on the Sinclair campus. Phyllis was honored at the Chair Academy's Annual International Conference held April 3, 2008.

G. SINCLAIR COMMUNITY COLLEGE AND WRIGHT STATE UNIVERSITY WIN TOP AWARD IN PESC'S 9TH ANNUAL BEST PRACTICES COMPETITION

Sinclair Community College and Wright State University are recipients of the Postsecondary Electronic Standards Council's (PESC) 9th Annual Best Practices Competition for 2007. Their submission "Exchange of Electronic Transcripts via Ohio Board of Regents Articulation and Transfer Clearinghouse" received unanimous approval by the PESC Board Review Committee on the Best Practices Competition. On behalf of Sinclair, Allison Rhea, Senior Director-Enrollment Management/Registrar, accepted the award at the 5th Annual Conference on Technology and Standards on April 28, 2008.

H. ANNEA CHEEK RECEIVES "DAYTON BUSINESS JOURNAL'S 40 UNDER 40 AWARD"

Annesa Cheek, Assistant to the President, was named a recipient of the *Dayton Business Journal's 40 Under 40 Award*. The recipients were selected based on three main criteria—business leadership, community leadership and career path. Annesa was honored at an awards banquet held at the Dayton Convention Center on April 24, 2008.

I. SINCLAIR COMMUNITY COLLEGE FEATURED IN EDTECH MAGAZINE (ENCLOSURE #03)

Senior Vice President Ken Moore, along with Scott McCollum, Director of Information Technology Services, and David Krasofsky, Manager of Information Technology Services, were featured in the May/June 2008 issue of *EDTECH magazine*. The article entitled "Wireless Tunnel to Security: Sinclair Community College Unifies Wired and Wireless Networks and Improves Security" is included in **Enclosure #03**.

V. PRESENTATION: REGIONAL WORKFORCE DEVELOPMENT

PRESENTED BY:

**DEB NORRIS, VICE PRESIDENT FOR WORKFORCE DEVELOPMENT AND
CORPORATE SERVICES**

JIM LEFTWICH, CHIEF OPERATING OFFICER, DAYTON DEVELOPMENT COALITION

JOE TUSS, ASSISTANT COUNTY ADMINISTRATOR

A presentation on regional workforce development will be given by Deb Norris, Vice President for Workforce Development and Corporate Services; Jim Leftwich, Chief Operating Officer, Dayton Development Coalition; and Joe Tuss, Assistant County Administrator.

VI. PERSONNEL-CURRICULUM COMMITTEE REPORT TO THE TRUSTEES – MARVA COSBY

ITEMS FOR BOARD DISCUSSION AND/OR RESOLUTION

A. First Year Faculty Evaluations

- All faculty performance reviews are submitted to the Board of Trustees for review and approval in accordance with section 2.6.1 of the Faculty Handbook.
- This report provides a summary mechanism for the Board of Trustees to monitor overall performance of all faculty.
- The 2007-08 faculty performance review process for first-year faculty was conducted in accordance with Faculty Handbook requirements between February 1-15, 2008.
- There are three first year tenure-track faculty who have been evaluated. All three were rated as "proficient."

**FIRST-YEAR FACULTY EVALUATIONS
(RESOLUTION #2008-03)**

WHEREAS, this resolution has been submitted by President Steven Lee Johnson with the concurrence of Senior Vice President and Provost Helen Grove and Vice President of Organizational Development Mary Gaier; and

WHEREAS, the Faculty Performance Reviews for first-year faculty have been conducted by the department chairpersons and division deans in accordance with the procedures and criteria published in the Faculty Handbook; and

WHEREAS, the evaluations have been reviewed, including comments indicating agreement or disagreement, by the division dean, senior vice president and provost, and president; and

WHEREAS, the Personnel and Curriculum Committee has reviewed these comments and evaluations and recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the faculty recommended by the Senior Vice President and Provost to the President be granted a rating of "Proficient" on their Faculty Performance Review.

BOARD ACTION: _____

B. Promotion and Tenure Recommendations (Enclosure #04)

- Faculty recommendations for promotion and tenure are submitted to the Board of Trustees for review and approval in accordance with section 2.7.3 of the Faculty Handbook.
- In 2008, 40 faculty applied for promotion, and 38 faculty are recommended for promotion.
- Twenty faculty applied for tenure, and all twenty faculty are recommended for tenure. If these twenty faculty are awarded tenure, this action will bring the percentage of Sinclair's full-time continuing faculty who hold tenure to 74 percent.
- Following the procedure specified in Section 2.7.3 of the Sinclair Community College Faculty Handbook, the Personnel and Curriculum Committee submits the following FY 2008 recommendations for promotion and tenure.

**PROMOTION AND TENURE RECOMMENDATIONS
(RESOLUTION #2008-04)**

WHEREAS, this resolution has been submitted by President Steven Lee Johnson with the concurrence of Senior Vice President and Provost Helen Grove and Vice President of Organizational Development Mary Gaier; and

WHEREAS, the promotion and tenure process has been conducted by the Promotion and Tenure Committee chaired by the Senior Vice President and Provost according to the procedures set forth by the Board of Trustees and published in the Faculty Handbook; and

WHEREAS, these recommendations have been made to the president and reviewed by him in a meeting with the Promotion and Tenure Committee and thereafter discussed with the Personnel and Curriculum Committee; and

WHEREAS, the Personnel and Curriculum Committee recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the attached list of faculty be granted tenure and/or promotion to the appropriate academic ranks as indicated.

BOARD ACTION: _____

C. Merit Recommendations

- Faculty recommendations for merit awards are submitted to the Board of Trustees for review and approval in accordance with section 2.6.12 of the Faculty Handbook.
- Merit applications may be submitted in one of two different categories, Division Merit or Collegewide Merit.
- A total of 152 faculty are recommended for Collegewide Merit awards.

**MERIT RECOMMENDATIONS
(RESOLUTION #2008-05)**

WHEREAS, this resolution has been submitted by President Steven Lee Johnson with the concurrence of Senior Vice President and Provost Helen Grove and Vice President of Organizational Development Mary Gaier; and

WHEREAS, the merit process has been conducted by the Merit Committee chaired by the Senior Vice President and Provost according to the procedures set forth by the Board of Trustees and published in the Faculty Handbook; and

WHEREAS, all recommendations have been made to the President and reviewed by him in a meeting with the Collegewide Merit Committee, and thereafter discussed with the Personnel and Curriculum Committee; and

WHEREAS, the Personnel and Curriculum Committee recommends approval of recommended faculty;

NOW, THEREFORE, BE IT RESOLVED, that the persons listed be granted Meritorious status.

BOARD ACTION: _____

D. Professor Emeritus Recommendations (Enclosure #05)

- The Emeritus Awards Program was initiated for the purpose of recognizing and honoring retired faculty members.
- Two candidates have been recommended for this year's emeritus award and reviewed by the President.
- A brief summary of the individual achievements of each candidate is enclosed.

**PROFESSOR EMERITUS RECOMMENDATION
(RESOLUTION #2008-06)**

WHEREAS this resolution has been submitted by President Steven Lee Johnson with the concurrence of Senior Vice President and Provost Helen Grove and Vice President of Organizational Development Mary Gaier; and

WHEREAS the awarding of the title of Professor Emeritus has been established to recognize extraordinary achievements exhibited by retired faculty during their years of active service; and

WHEREAS the guidelines for selecting and conferring this honor have been followed; and

WHEREAS the recommendation for these awards has been reviewed by the President and discussed with the Personnel-Curriculum Committee;

NOW, THEREFORE, BE IT RESOLVED, that the title of Professor Emeritus be awarded to Albert R. Giambrone and Robert E. Reas.

BOARD ACTION: _____

E. Sabbatical Leave Recommendation

- Recommendations for sabbatical leave are submitted to the Board of Trustees for review and approval in accordance with section 3.1.1 of the Faculty Handbook.
- Sabbatical leaves may be granted to full time faculty and professional/administrative staff who have completed seven years of full time service to the college.
- The Sabbatical Committee recommends the approval of the two-quarter sabbatical leave request from Judy L. Kronenberger from the Medical Assistant Technology Department.

**SABBATICAL LEAVE RECOMMENDATION
(RESOLUTION #2008-07)**

WHEREAS, this resolution has been submitted by President Steven Lee Johnson with the concurrence of Senior Vice President and Provost Helen Grove and Vice President of Organizational Development Mary Gaier; and

WHEREAS, the Sabbatical Committee has carefully reviewed the sabbatical request according to Faculty Handbook guidelines; and

WHEREAS, the funds are available to support this sabbatical leave; and

WHEREAS, the Personnel and Curriculum Committee has reviewed the request and recommends adoption by the full Board;

NOW, THEREFORE, BE IT RESOLVED, that Judy L. Kronenberger be granted sabbatical leave for Fall 2008 and Winter 2009.

BOARD ACTION: _____

F. 2007 Annual Crime Report (Enclosure #06)

- The annual report which provides statistical information about campus crime and student conduct activity, as well as a review of the safety committee's work, was reviewed by the Personnel Curriculum Committee.
- Highlights of the report include:
 - The total number of crimes and student conduct issues has significantly decreased in 2007. The campus remains safe from major crime.
 - The majority of crimes committed are property related.
 - The total number of accidents, illnesses, or injuries reported on campus continues to be low and relatively minor in severity.
 - The college complies in the reporting of crimes as mandated by federal law, specifically, the Jeanne Clery Act.

G. Discussions and Requests

- Change the personnel policy related to faculty evaluations, promotion and tenure, merit, professor emeritus, sabbatical leave, etc. so to that the Trustees are not presented with specific detail on individual employees but instead receive a briefing on the effectiveness and management of the overall systems related to these areas.
- Display the accountability measures for the University System of Ohio in such a way as to include Sinclair's results and standings for each of the measures.
- Provide an updated report on expected graduates to the Board of Trustees within the context of recent changes to the process which determines graduation eligibility.

H. Record of Items Reviewed by the Committee

- Personnel Update
- University System of Ohio Strategic Plan
- State Funding 101
- Compensation Planning Update
- Behavior Assessment Team
- Emergency Management Plan
- Colleague Upgrade (Release 18)
- Special Meeting for Trustees to Review Compensation Philosophy and History
- Faculty Issues Matrix
- Staff Issues Matrix

This concludes the report of the Personnel and Curriculum Committee.

VII. FINANCE COMMITTEE REPORT TO THE TRUSTEES – MARY BOOSALIS

ITEMS FOR BOARD DISCUSSION AND/OR RESOLUTION

A. Facilities Master Plan FY 2009-2014 (Enclosure #07)

- The Finance Committee reviewed the Facilities Master Plan, which includes the Capital Budget recommendation for FY 2009.
- The master plan spans a six year period, from FY 2009 through FY 2014. There are 131 projects presented in the plan. The total projected spending over six years is \$75 million. **It should be noted that only FY 2009 projects totaling \$13,361,193 are requested for Board approval at this time.** The five subsequent years are preliminary plans with funding placeholders only that will be reassessed and updated each year.
- Projects and equipment included in this plan are those deemed vital for supporting a high quality, safe and up-to-date learning environment. Among the criteria evaluated were improvements in student learning and services and financial payback in terms of revenue enhancements and operational cost savings.
- With regard to the college's approach to master planning and capital spending, the following is noted:
 - The vast majority of spending is for lifecycle replacements to maintain a \$450+ million asset value for facilities and equipment. This spending is supported by detailed lifecycle models that inform replacement and upgrade decisions.
 - A hallmark of Sinclair's planning has been to maintain facility and equipment in exemplary condition and thus avoid the high costs of repairs and deferred maintenance. Having an exemplary conditioned facility and state-of-the-art equipment/technology is important for maintaining a safe environment, having quality programs and services, and for creating a quality work environment for employees.
 - The college purposely avoids the high cost of debt and instead maintains allocated (reserve) funds that are used to help finance capital spending. These funds generate annual interest income that provides a recurring source of funding.

- The sources of funding are the college's allocated reserves (including new money added each year from investment earnings and transfers from operating budget revenues), state basic renovation and instructional equipment funds, and other state capital appropriations.

- **The FY 2009 capital budget control total amount requested for projects and equipment is \$13,361,193** (\$12,974,383 plus an aggregate contingency of \$386,810). This is an increase over last year's approved budget of \$11,185,700. In order to restrain spending, the FY 2008 capital budget was intentionally reduced to a below-average level. Note that:
 - In the four years prior to FY 2008 (FY04-FY07), approved capital budgets averaged approximately \$15 million.

 - The increase for FY 2009 is largely explained by additional renovation projects funded by state capital appropriations and by the inclusion of an equipment project to replace the college's telephone system.

- A summary of the FY 2009 proposed capital budget by major category is shown in the following table:

FY 2009 Proposed Capital Budget by Major Category

Category	Master Plan Reference	Total (millions)	Highlights
Major Facility Lifecycle	"Capital Projects" Tab; <i>Projects #1-16 and 29</i>	\$ 4.2	<ul style="list-style-type: none"> ▪ Roof replacements ▪ Air handler replacements ▪ Restroom plumbing and patricians ▪ Parking garage improvements and repairs ▪ Carpet replacement ▪ Bldg. 13 snack bar refurbishment
Academic Function, Growth, Improved Technology and Services	"Capital Projects" Tab; <i>Projects #17-28</i>	\$ 1.8	<ul style="list-style-type: none"> ▪ Englewood and Huber Heights additional computer classrooms ▪ Update of Tartan Terrace dining room ▪ Improved location of academic resource center and creation of additional computer labs ▪ Disaster recovery system ▪ Corporate Services Center technology and services upgrades
Minor Lifecycle & Repairs, Academic Function & Reorganization	"Capital Projects" Tab; <i>Projects #97-131</i>	\$ 1.0	<ul style="list-style-type: none"> ▪ Academic area repairs ▪ General repairs and maintenance ▪ Realignment & reorganization
Equipment	"Equipment" Tab	\$ 5.1	<ul style="list-style-type: none"> ▪ Telephone system replacement ▪ IT lifecycle replacements ▪ Instructional equipment ▪ Corporate services/other
Professional fees		\$ 0.8	<ul style="list-style-type: none"> ▪ For capital projects
Contingency		\$ 0.4	<ul style="list-style-type: none"> ▪ 5.5% of capital projects
Total		\$13.3	

**FACILITIES MASTER PLAN FY 2009-FY 2014
(RESOLUTION #2008-08)**

WHEREAS, the Board has adopted a policy requiring submission of an annual capital budget;
and

WHEREAS, criteria have been developed to ensure the proposed capital budget is appropriate,
prudent and consistent with the most important college needs; and

WHEREAS, the FY 2009 capital budget recommendation submitted for approval is funded by
adequate college and state funding sources; and

WHEREAS, the Finance Committee has reviewed the master plan and recommends the FY 2009
capital budget to the full Board; and

WHEREAS, the recommended FY 2009 capital budget control total is \$13,361,193;

NOW, THEREFORE, BE IT RESOLVED, that

1. The proposed capital equipment funds be approved for FY 2009; and
2. The proposed capital project lists be approved for design and construction for FY 2009;
and
3. Cost status reporting will be provided on the aggregate amount requested for projects as
the work is executed; and

BE IT FURTHER RESOLVED, that \$13,361,193 be approved as the FY 2009 capital budget
control total with an allocation breakdown as follows:

1. \$5,097,535 be allocated for capital equipment funds; and
2. \$6,032,900 be approved for FY 2009 projects over \$50,000 each; and
3. \$331,810 be allocated as an aggregate contingency for FY 2009 projects over \$50,000;
and
4. \$1,000,000 be allocated for FY 2009 projects under \$50,000 each; and
5. \$55,000 be allocated as an aggregate contingency for FY 2009 projects under \$50,000.
6. \$843,948 be allocated for professional services for FY 2009 projects.

BOARD ACTION: _____

B. State Funding 101

- An update of the University System of Ohio Strategic Plan was provided to all Board committees. A key strategy within the plan will be revising state funding formulas to align with and support the goals of the plan.
- Trustees were given an overview of current funding formulas as well as potential changes on the horizon.

C. FY 2009 Operating Budget Development Update

- The Finance Committee was provided a status report and draft FY 2009 operating budget statement. The budget development process proceeds on target and a budget recommendation will be brought forth to the Finance Committee and full Board in June.
- As reported in March, budget submissions were solicited and received from roughly 180 first-level budget managers. Those submissions are currently under review and will likely be adjusted in order to achieve a balanced budget.
- A preliminary assessment of these submissions and other key revenue and expense assumptions indicates that the FY 2009 operating budget will produce an acceptable result in terms of meeting the second year target of the Board's mandate for financial restructuring and in adherence to the college's recently updated long-range financial plan.

D. Discussions and Requests

- Prepare a report to the Trustees on the results of recent community leader focus groups. The report should highlight feedback related to the image of the college, the need for services, and other important issues.
- Going forward, prepare a 10-15 minute presentation on some component of the State Plan for Higher Education. The purpose of these presentations is to keep the plan on the forefront and to keep Trustees informed on the expansive plan.
- Provide a presentation to the Board of Trustees on the regional workforce initiative being led by Sinclair, Montgomery County, the Dayton Development Coalition and other community organizations.
- Brief the Finance Committee, at their next meeting, on the spending and investment policies of the Sinclair Foundation.

E. Record of Items Reviewed by the Committee

- University System of Ohio Strategic Plan
- Senate Bill 6 (Campus Accountability) Analysis
- Compensation Planning Update
- Internal Control Checklist
- SCC Interim Financial Statements
- Capital Budget Status Report

This concludes the report of the Finance Committee.

VIII. STRATEGIC LINKAGES COMMITTEE REPORT TO THE TRUSTEES – BARNEY WRIGHT

ITEMS FOR BOARD DISCUSSION AND/OR RESOLUTION

A. Recognition of Former Trustees: Allen Hill (Resolution #2008-09) and Ethel Washington-Harris (Resolution #2008-10)

- It is customary for the Sinclair Trustees to pass resolutions recognizing former Trustees for their dedicated service. Service terms for Allen Hill and Ethel Washington-Harris expired in October 2007.
- The following resolutions, acknowledging Allen's and Ethel's respective accomplishments, are being presented to the Board of Trustees for approval.

**RECOGNITION OF FORMER TRUSTEE ALLEN HILL
(RESOLUTION #2008-09)**

WHEREAS, Mr. Allen Hill has worked effectively to expand affordable, high quality education within Ohio; and

WHEREAS, Mr. Hill has served with great distinction as a member of the Sinclair Community College Board of Trustees for one year to fill the unexpired term of another trustee; and

WHEREAS, during Mr. Hill's tenure as a member of the Strategic Linkages committee, he provided leadership and insight which helped the college maintain its numerous linkages and connections with external organizations; and

WHEREAS, a comprehensive process was designed and implemented to review over 170 departmental units of the college which resulted in cost reduction proposals totaling several million dollars of financial restructuring; and

WHEREAS, the college participated in numerous strategic planning discussions and activities which resulted in the successful passage of a levy campaign that will yield nearly \$320 million dollars over the next decade toward providing high quality, affordable college education and job training for the citizens of Montgomery County; and

WHEREAS, the college opened the Courseview Campus Center in Warren County and increased the access to high quality, affordable college education and job training for the citizens of the region;

NOW, THEREFORE, BE IT RESOLVED by the Sinclair Community College Board of Trustees that this resolution be presented to Allen Hill to express grateful appreciation for the many hours of unselfish service he has given to Sinclair Community College; and

BE IT FURTHER RESOLVED that upon his departure from the Board of Trustees, we extend our sincere good wishes for his future endeavors and his continued support of education, particularly Sinclair Community College.

BOARD ACTION: _____

**RECOGNITION OF FORMER TRUSTEE ETHEL WASHINGTON-HARRIS
(RESOLUTION #2008-10)**

WHEREAS, Mrs. Ethel Washington-Harris has worked effectively to expand affordable, high quality education within Ohio; and

WHEREAS, Mrs. Washington-Harris has served with great distinction as a member of the Sinclair Community College Board of Trustees for 15 years from October 1992 to October 2007; and

WHEREAS, Mrs. Washington-Harris chaired the Board's Personnel and Curriculum Committee for eight years, bringing to the position exceptional experience, keen insight and thoughtful consideration; and

WHEREAS, during Mrs. Washington-Harris' tenure, the college successfully passed three levy campaigns which together yielded \$680 million dollars toward providing high quality, affordable college education and job training for the citizens of Montgomery County; and

WHEREAS, in an effort to educate more citizens in the region, the Sinclair Community College service district doubled in size with the legislative addition of Warren County which resulted in the establishment of the Courseview Campus Center in Mason; and

WHEREAS, the Sinclair Foundation's *Changing Lives* campaign raised over \$13 million in support of students; and

WHEREAS, the college was named as one of 33 two-year colleges to participate in the *Achieving the Dream* initiative, a national initiative to help more students succeed, particularly those that have traditionally faced significant barriers to success; and

WHEREAS, the college opened Fast Track Learning Centers in Englewood and Huber Heights thereby providing an increased level of accessibility for students; and

WHEREAS, the Fast Forward Center was established to serve the high school dropout population and has since surpassed the 1,300 graduate mark since its inception in 2001; and

WHEREAS, the college is a national and state leader in All-USA and All-Ohio Academic students;

NOW, THEREFORE, BE IT RESOLVED by the Sinclair Community College Board of Trustees that this resolution be presented to Ethel Washington-Harris to express grateful appreciation for the countless hours of unselfish service she has given to Sinclair Community College; and

BE IT FURTHER RESOLVED that upon her departure from the Board of Trustees, we extend our sincere good wishes for her future endeavors and her continued support of education, particularly Sinclair Community College.

BOARD ACTION: _____

B. School Linkages Update (Enclosure #08)

- There was an extensive discussion of Sinclair's role related to Dayton Public School's governance, structure, funding and operation of the new Ponitz Career Technology High School. It was recognized that while a close relationship between Sinclair and Dayton Public Schools could result in the development of an extraordinary high school, there are still many details yet to be worked out.

At this time, it is not clear whether Sinclair will be as involved with this new school as U.D. is with DECA or if it will be a more minor partner in the administration of the new high school.

C. Discussions and Requests

- The college should work to create a Board development plan for the professional development of Trustees. This plan would focus on Sinclair as well as best practices in higher education, programs, services, and governance.
- The college Board of Trustees should develop closer ties to the Sinclair Foundation Board. The Trustee bylaws should be amended to say that "at least two" Trustees of the college will be appointed to the Sinclair Foundation Board.
- Review and create a proposed policy for a consistent process and system of recognition for former Trustees for their years of service to the college.

D. Record of Items Reviewed by the Committee

- Special Recognitions: Ned Sifferlen and Jerry Tatar
- Higher Education Strategic Plan Update
- State Funding 101
- Foundation Board Bylaws
- Regional Development Update
- Internship/Co-Op Concept
- Special Meeting for Trustees: Review of Compensation History and Philosophy
- College Administration: External Organization Memberships
- Commencement Speaker

This concludes the report of the Strategic Linkages Committee.

IX. PRESIDENT’S ADDITIONAL NOTICES – STEVEN JOHNSON

- A. President Steve Johnson served on a Community Conversations forum panel discussion, led by Chancellor Eric Fingerhut, to discuss the 10-Year Ohio Strategic Plan for Higher Education and the Adult Workforce on May 7, 2008. The Community Conversations forum is one in a series being held across the state inviting the public to discuss the state plan with the Chancellor and panelists. In addition, President Steve Johnson recently participated on a panel discussion, led by Chancellor Fingerhut, to the Columbus Metropolitan Club.

- B. Sinclair Community College’s commencement ceremony will be held Friday, June 13, 2008. A dinner for the Trustees will begin at 5:00 p.m. in the Boesch Lounge. The processional will begin at 6:45 p.m. at the University of Dayton arena. Trustee Richard Chernesky will deliver the invocation and benediction, and County Commissioner Dan Foley will serve as the commencement speaker.

- C. Other last-minute announcements . . .

X. ADJOURNMENT – KATHERINE HOLLINGSWORTH